

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES

BOARD MEETING

November 20, 2024

CITY HALL

8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, November 20, 2024, at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Tina Stouder, Lonnie Mayberry, Doug Meggison

Absent Members: Dick Davis, Vonnie Esterling

Superintendent- Dave Malcom

Assistant Superintendent -Mike Darnold

Executive Secretary- Wendy Ensley

Guests:

Jake Zimmerer- Eagle Engineering

Motion by Mayberry, seconded by Stouder to approve the agenda.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison

Nays: None Motion Carried

Motion by Stouder, seconded by Mayberry to approve the November 6, 2024, special meeting minutes.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison

Nays: None Motion Carried

Board member Stouder reviewed claims this month and recommends approval, seconded by Mayberry.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison

Nays: None Motion Carried

Water Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
32297	CITY OF GLENWOOD	CONCRETE SAW CUT-408 4TH ST	CK	300.00
32298	FRED KONFRST TRASH SERVICE	TRASH SERVICE- OCT 2024	CK	43.25
32299	GLENWOOD FEED/IND. SUPPLY	SHIPPING-SAMPLES TO LAB	CK	45.14
32300	HAWKINS, INC.	WATER/WASTEWATER CHEMICALS	CK	1435.75
32301	LIVE VOICE	ANSWERING SERVICE	CK	70.42
32302	STOUDER PLUMBING	PLUMBING VENT PIPE REPAIR-DIGESTER	CK	220.13
32303	MID-AMERICAN ENERGY	Electric	CK	167.79
32304	WELLMARK BCBS	Wellmark premium	CK	16022.30
32305	MID-AMERICAN ENERGY	Electricity	CK	3087.98
32308	COLLECTION SERVICE CENTER	Child support	CK	147.37
32312	BIG RED LOCKSMITHS	DOOR LOCK-BOOSTER STATION	CK	175.00
32313	Bomgaars Supply	SUPPLIES	CK	67.35
32315	Council Bluffs Water Works	LAB ANALYSIS	CK	50.00
32316	COUNCIL BLUFFS WINSUPPLY CO.	Inventory	CK	170.27
32317	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	16.65
32318	IOWA ONE CALL	LOCATING SERVICES	CK	154.75
32319	MUNICIPAL SUPPLY, INC.	INVENTORY	CK	1448.80
32322	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK	100.06
32323	U.S. POST OFFICE	POSTAGE-	CK	1250.68
32324	ACCESS TECHNOLOGIES INC	Copier lease	CK	104.28

32331	Bomgaars Supply	Hose fittings	CK	169.92
32332	Council Bluffs Water Works	Lab analysis	CK	25.00
32334	HAWKINS, INC.	Chemicals	CK	1839.50
32335	MUNICIPAL SUPPLY, INC.	Annual support	CK	1702.56
32336	VISA	Office supplies	CK	169.92
32337	56752 225TH ST LLC	REFUND - 251798	CK	7000.00
32338	ARIEN CRAWFORD	REFUND- 261941	CK	139.54
32339	MYRANDA DEITCHLER	REFUND - 257678	CK	42.39
32340	GAYLE DEITCHLER	REFUND - 256513	CK	147.95
32341	LUKE REIMER//	REFUND - 263383	CK	174.10
32342	KIP SHANKS	REFUND - 253816	CK	9.86
32343	WESTERN IOWA NETWORK	PHONE/COMMUNICATION	CK	339.13
32344	CITY OF PACIFIC JUNCTION	SW collection	CK	3722.04
32345	SECRETARY OF STATE	Notary renewal	CK	15.00
32347	BLACKBURN MFG. CO.	Marking flags & paint	CK	284.87
32350	VIKING INDUSTRIAL PAINTING	Tower #4 Maintenance	CK	93871.00
32351	Aqua Phoenix Scientific	Chlorine sample kit for GRC	CK	688.26
32352	Council Bluffs Water Works	Lab analysis	CK	150.00
32353	KERNS EXCAVATING COMPANY	Fairview Dr. Water leak repair	CK	2340.00
32356	COLLECTION SERVICE CENTER	Child support	CK	147.37
32357	ACCURATE INSURANCE	FLOOD INSURANCE	CK	1379.00
32359	BP AMOCO	FUEL-OCT 2024	CK	872.13
32362	IOWA RURAL WATER ASSOC.	MEMBERSHIP FEES-2025	CK	455.00
32363	KONFRST CONSTRUCTION	LEAK REPAIR ALLEY ON 4TH ST	CK	5235.00
32364	MICROBAC LABORATORIES INC	Lab analysis	CK	132.00
32366	MISSISSIPPI LIME COMPANY	BULK LIME	CK	9570.00
32367	NAPA AUTO PARTS	ELECTRICAL SUPPLIES-BOILERS	CK	99.65
32368	OPINION-TRIBUNE	Publications	CK	251.37
32369	PROF. COMPUTER SOLUTIONS LLC	ADM. HOSTING FEES	CK	346.50
32371	Bomgaars Supply	CHAINSAW	CK	184.99
32373	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	30.41
32374	Hamilton & Associates, P.C.	ACCOUNTING FEES	CK	492.50
32375	LIVE VOICE	ANSWERING SERVICE-000034-592-411	CK	67.55
32377	PROF. COMPUTER SOLUTIONS LLC	PRINTING	CK	1043.37
32378	PVS DX, INC	WTP CHEMICALS-FLUORIDE	CK	717.60
32379	Uphoff Power and Equipment Inc	DIAGNOSTIC FEE	CK	49.50
32380	USA BLUE BOOK	LAB CHEMICALS	CK	431.49
32381	ALISON WHITE	REFUND - 262271	CK	135.47
32382	AARON CAPALITE	REFUND - 254702	CK	106.82
32383	CHRISTOPHER G HARMAN	REFUND- 259029	CK	80.73
32384	GITZY LODER	REFUND - 260940	CK	115.52
32385	ALYSSA MANN	REFUND- 260086	CK	163.67
32386	MARK HUGHES	REFUND - 263847	CK	430.01
32387	KIM MAY	REFUND - 253825	CK	118.97
32388	KYRA MILTON	REFUND - 255772	CK	412.50
32389	RALPH BURCH	REFUND - 18015	CK	100.00
32390	MID-AMERICAN ENERGY	Electricity	CK	3264.26
32391	WELLMARK BCBS	WELLMARK PREMIUM	CK	16022.30
32394	COLLECTION SERVICE CENTER	Child Support	CK	147.37
32395	WRIGHT SEWER & WATER	Sharp St watermain replacement	CK	109965.81
8800703	IPERS	IPERS	WT	7621.58
8800704	TREASURER - STATE OF IOWA	State W/H	WT	1883.99
8800705	DEPT OF THE TREASURY	FICA/MED	WT	5785.24
8800706	TRIONFO SOLUTIONS, LLC	MetLife premium	WT	548.55
8800707	TREASURER - STATE OF IOWA	Sales tax	WT	1449.68
8800708	TREASURER - STATE OF IOWA	WET Tax	WT	6422.83

8800709	DEPT OF THE TREASURY	FICA/MED	WT	5986.38
8800710	DEPT OF THE TREASURY	FICA/MED	WT	5774.94
8800711	TREASURER - STATE OF IOWA	State W/H	WT	1875.91
8800712	IPERS	IPERS	WT	7582.85

Water Fund Total

\$335,274.35

Bank Account 1120

\$335,274.35

Sewer Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
32295	Bomgaars Supply	SUMP PUMP-DIGESTER BLDG	CK	99.99
32296	CFI- Commercial Farm Industrial	TIRE REPLACEMENT-JET TRUCK	CK	565.00
32298	FRED KONFRST TRASH SERVICE	TRASH SERVICE	CK	160.00
32299	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	202.70
32300	HAWKINS, INC.	WATER /WASTEWATER CHEMICALS	CK	416.00
32301	LIVE VOICE	ANSWERING SERVICE	CK	70.43
32302	STOUDER PLUMBING	PLUMBING VENT PIPE REPAIR-DIGESTER	CK	306.02
32303	MID-AMERICAN ENERGY	Electric	CK	2169.98
32304	WELLMARK BCBS	Wellmark premium	CK	1858.22
32305	MID-AMERICAN ENERGY	TOWER #4	CK	439.47
32309	GMU PETTY CASH	Postage	CK	15.00
32310	AUTO VALUE	SUPPLIES	CK	93.65
32311	Ben Lundstrom Electrical Contract	ELECTRICAL REPAIRS-A/C UNIT	CK	495.30
32313	Bomgaars Supply	SUPPLIES	CK	11.60
32314	Century Link	Phone/Communications	CK	135.32
32317	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	65.23
32318	IOWA ONE CALL	UNDERGROUND LOCATING SERVICES	CK	154.75
32320	RUSS'S MARKET	LAB SUPPLIES	CK	23.21
32321	USA BLUE BOOK	AIR QUALITY MONITOR	CK	467.46
32322	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK	20.03
32324	ACCESS TECHNOLOGIES INC	Copier lease	CK	104.30
32333	Fox Strand	Engineering Fees	CK	3950.50
32334	HAWKINS, INC.	Chemicals	CK	208.00
32335	MUNICIPAL SUPPLY, INC.	Annual support	CK	1575.00
32336	VISA	Office supplies	CK	169.92
32343	WESTERN IOWA NETWORK	Phone/Communications	CK	1378.95
32345	SECRETARY OF STATE	Notary renewal	CK	15.00
32346	BLACK HILLS ENERGY	Natural Gas	CK	43.49
32347	BLACKBURN MFG. CO.	Marking flags & paint	CK	222.95
32348	Bomgaars Supply	Shop supplies	CK	52.18
32349	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	85.88
32358	Bomgaars Supply	SUPPLIES-LIGHT BULBS	CK	11.98
32359	BP AMOCO	FUEL-OCT 2024	CK	854.05
32360	Century Link	Phone/Communications	CK	135.88
32361	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	28.61
32364	MICROBAC LABORATORIES INC	Lab analysis	CK	1679.00
32365	MIDWEST LABORATORIES INC.	LAB ANALYSIS	CK	385.00
32367	NAPA AUTO PARTS GLENWOOD	ELECTRICAL SUPPLIES-BOILERS	CK	6.17
32368	OPINION-TRIBUNE	Publications	CK	251.37
32369	PROF. COMPUTER SOLUTIONS LLC	ADM. HOSTING FEES	CK	346.50
32370	STATE HYGIENIC LABRATORY	Lab analysis	CK	560.00
32371	Bomgaars Supply	CHAINSAW	CK	233.42
32372	Fox Strand	ENGINEERING FEES-DIGESTER COVER	CK	10893.74
32373	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	28.61
32374	Hamilton & Associates, P.C.	ACCOUNTING FEES	CK	492.50
32375	LIVE VOICE	ANSWERING SERVICE	CK	67.55

32376	NAPA AUTO PARTS GLENWOOD	BATTERIES-WWTP GENERATOR	CK	583.98
32377	PROF. COMPUTER SOLUTIONS LLC	PRINTING	CK	1043.38
32390	MID-AMERICAN ENERGY	Electricity	CK	2709.26
32391	WELLMARK BCBS	WELLMARK PREMIUM	CK	1858.22
8800703	IPERS	IPERS	WT	895.02
8800704	TREASURER - STATE OF IOWA	State W/H	WT	204.77
8800705	DEPT OF THE TREASURY	FICA/MED	WT	665.48
8800706	TRIONFO SOLUTIONS, LLC	MetLife premium	WT	19.74
8800707	TREASURER - STATE OF IOWA	Sales tax	WT	1741.99
8800709	DEPT OF THE TREASURY	FICA/MED	WT	749.08
8800710	DEPT OF THE TREASURY	FICA/MED	WT	660.44
8800711	TREASURER - STATE OF IOWA	State W/H	WT	214.40
8800712	IPERS	IPERS	WT	923.35
Sewer Fund Total				\$43,819.02

Receipts this month: \$323,445.59.

USDA business- GMU received \$170,537.03 which was the final reimbursement from the Emergency Well grant.

Northwest Infrastructure expansion (Arbor Hills)- Project is substantially complete with just final clean up needed. Closeout expected at the December board meeting.

Motion by Mayberry, seconded by Stouder to approve payment # 7 in the amount of \$288,851.59 to Compass Utility for the Arbor Hills off-site Sewer.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison

Nays: None Motion Carried

Motion by Mayberry, seconded by Stouder to approve payment # 8 (Final Retention) in the amount of \$72,551.38 to Compass Utility for the Arbor Hills off-site Sewer.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison

Nays: None Motion Carried

Motion by Mayberry, seconded by Stouder to approve change order # 1 with an increase of \$78,275.41 for Compass Utility for the Arbor Hills off-site Sewer for a total contract price of \$1,451,027.50.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison

Nays: None Motion Carried

There were invoices in the amount of \$311,449.98 submitted to Jim Hughes for payment for the Arbor Hills project.

Sharp St. Water main replacement-

Motion by Stouder, seconded by Mayberry to approve Payment # 2 in the amount of \$109,965.81 to Wright Sewer and Water for the Sharp St. watermain replacement project.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison

Nays: None Motion Carried

Future water/sewer development needs- The Wastewater Study is complete. Engineer Zimmerer provided the board with an overview of the study.

EDA grant application- Engineer Zimmerer provided an update on the application process. The board authorized Engineer Zimmerer to put together a memo of understanding regarding the cost of engineering, permitting and EDA Grant application for the watermain extension to be presented to Feed Energy and Winfield United.

Financial planning for Sewer plant- Proposal to be presented to the board at either the December or January meeting.

Digester Repair project- project is complete awaiting final closeout documents from Strand Associates Inc.

Motion by Mayberry, seconded by Stouder to approve resolution # 723-24 lien on property.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison

Nays: None Motion Carried

Employee updates- none

Superintendent/secretary updates-Iowa Homeland Security has completed their portion of the FEMA closeout review and has sent their closeout packet to FEMA for review. Reimbursement of FEMA funds is expected to be received in early 2025.

Motion by Mayberry, seconded by Stouder to approve GMU 2025 meeting dates of the third Wednesday of each month at 8:00 am.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison

Nays: None Motion Carried

Discuss Board terms: Chairman Meggison has accepted reappointment on the Board for another term.

	Appointed	Expire
VONNIE ESTERLING	12/01/2013	01/02/2027
LONNIE MAYBERRY	04/01/2006	01/02/2026
TINA STOUDE	11/17/2021	01/01/2029
DICK DAVIS	04/01/2006	01/02/2030
DOUG MEGGISON	01/01/1995	01/02/2031

Motion Stouder, seconded by Mayberry to approve the 2025 Holiday schedule.

FLOATER	TO BE USED BY END OF YEAR
NEW YEARS	1/1/2025
PRESIDENT'S DAY	02/17/2025
MEMORIAL DAY	05/26/2025
4 TH OF JULY	07/04/2025
LABOR DAY	09/01/2025
HOMECOMING	TBD close at noon
VETERAN'S DAY	11/11/2025
THANKSGIVING	11/27/2025 & 11/28/2025
CHRISTMAS	12/24/2025 & 12/25/2025
NEW YEARS	01/01/2026

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison

Nays: None Motion Carried

Motion by Mayberry, seconded by Stouder to approve resolution # 724-24 benefit renewal.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison

Nays: None Motion Carried

Motion by Mayberry, seconded by Stouder to approve handbook revision pages 15-16. 2025 benefits update.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison

Nays: None

Motion Carried

City of Glenwood Mayor/representative- none

City of PJ – none

Motion by Mayberry seconded by Stouder to adjourn the meeting at 9:03 A.M.

Upon the roll the vote was:

Ayes: Stouder, Meggison

Nays: None

Motion Carried

Doug Meggison, Chairman
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley- Executive Secretary