

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES

BOARD MEETING

October 16, 2024

CITY HALL

8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, October 16, 2024, at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Tina Stouder, Lonnie Mayberry, Vonnie Esterling, Doug Meggison, Dick Davis

Absent Members: none

Superintendent- Dave Malcom

Assistant Superintendent -Mike Darnold

Executive Secretary- Wendy Ensley

PJ Representative- Andy Young

Guests:

Jake Zimmerer- Eagle Engineering

Motion by Esterling, seconded by Davis to approve the agenda.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling, Davis, Meggison

Nays: None Motion Carried

Motion by Stouder, seconded by Mayberry to approve the September 18, 2024, meeting minutes.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling, Davis, Meggison

Nays: None Motion Carried

Board member Esterling reviewed claims this month and recommends approval, seconded by Stouder.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling, Davis, Meggison

Nays: None Motion Carried

Water Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
32216	LIVE VOICE	ANSWERING SERVICE	CK	56.60
32217	MID-AMERICAN ENERGY	ELECTRIC	CK	4526.97
32218	WELLMARK BCBS	WELLMARK PREMIUM	CK	16022.30
32221	ACCESS TECHNOLOGIES INC	Copier lease	CK	98.88
32222	AFFORDABLE ASPHALT LLC.	Curb Grinding	CK	350.00
32224	BLACKBURN MFG. CO.	Marking flags & paint	CK	257.57
32225	Bomgaars Supply	Supplies	CK	26.63
32226	COLLECTION SERVICE CENTER	Child support	CK	147.37
32227	COUNCIL BLUFFS WINSUPPLY CO.	Inventory parts	CK	1333.68
32230	HAWKINS, INC.	Chemicals	CK	2017.50
32232	KONFRST CONSTRUCTION	Grading, gravel, concrete	CK	3254.93
32233	MID-AMERICAN ENERGY	Electric	CK	364.34
32234	MUNICIPAL SUPPLY, INC.	Inventory	CK	1627.84
32235	UTILITY EQUIPMENT COMPANY	Repair parts	CK	24.55
32236	Verizon Wireless	Phone/Communication lines	CK	100.03
32238	U.S. POST OFFICE	POSTAGE	CK	617.99
32240	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	42.21
32241	Hamilton & Associates, P.C.	Accounting fees	CK	687.50
32242	HAWKINS, INC.	Chemicals	CK	1987.50

32243	IAMU	Membership dues	CK	1084.00
32244	IDNR/WATER SUPPLY ENGINEERING	Water use permit	CK	115.00
32245	IOWA ONE CALL	Locating service	CK	70.90
32246	OPINION-TRIBUNE	Subscription	CK	49.99
32247	WILLIAM SARGENT	Uniform Reimbursement	CK	76.48
32248	USA BLUE BOOK	Chemicals	CK	1790.10
32249	UTILITY EQUIPMENT COMPANY	Repair parts	CK	26.54
32250	VISA	Office supplies	CK	109.61
32251	SANDRA PETERSON	REFUND - 242199	CK	47.34
32252	KAMDEN POPPA	REFUND - 249556	CK	67.54
32253	KIELY J SINDELAR	REFUND - 262871	CK	146.12
32254	ALISON WHITE-BULK ACCOUNT	REFUND - 262271	CK	135.47
32258	Bomgaars Supply	Supplies	CK	17.97
32260	CITY OF PACIFIC JUNCTION	SW COLLECTION	CK	3971.30
32263	WESTERN IOWA NETWORK	PHONE	CK	339.13
32266	COUNCIL BLUFFS WINSUPPLY CO.	INVENTORY	CK	603.68
32267	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	16.01
32269	MISSISSIPPI LIME COMPANY	BULK LIME	CK	9654.22
32270	MUNICIPAL SUPPLY, INC.	INVENTORY AND GASKET KIT	CK	291.10
32271	USA BLUE BOOK	LAB SUPPLIES	CK	357.19
32272	BP AMOCO	Fuel	CK	708.15
32274	MICROBAC LABORATORIES INC	LAB ANALYSIS	CK	132.00
32275	OPINION-TRIBUNE	PUBLICATIONS	CK	205.33
32276	PROF. COMPUTER SOLUTIONS LLC	ADM HOSTING FEES	CK	346.50
32280	COLLECTION SERVICE CENTER	Child support	CK	147.37
32281	EMILEE BILHARZ	REFUND - 252806	CK	116.17
32282	JOSH RONGISH	REFUND - 256480	CK	173.80
32283	Aetna Behavioral Health, LLC	EAP PREMIUM	CK	39.42
32286	WRIGHT SEWER & WATER	Sharp St. Main Replacement	CK	35126.15
32288	ALLI BROOKS	REFUND - 252884	CK	14.35
32289	TREVOR GOCHENOUR	REFUND - 254593	CK	168.97
32290	MICHAELA MOORE	REFUND - 259730	CK	109.76
32291	ED ROGERS	REFUND - 244975	CK	29.33
32292	KEAGAN RUTH	REFUND -248035	CK	100.93
32294	WASTE CONNECTIONS	REFUND - 231425	CK	136.02
8800695	DEPT OF THE TREASURY	FICA/MED	WT	5935.92
8800696	TREASURER - STATE OF IOWA	State W/H	WT	1907.63
8800697	IPERS	IPERS	WT	7673.09
8800698	IOWA WORKFORCE DEVELOPMENT	Unemployment tax	WT	56.27
8800699	TREASURER - STATE OF IOWA	WET tax	WT	6893.31
8800700	TREASURER - STATE OF IOWA	Sales Tax	WT	572.78
8800701	TRIONFO SOLUTIONS, LLC	MetLife premium	WT	629.19
8800702	DEPT OF THE TREASURY	FICA/MED	WT	6020.42

Water Fund Total

\$119,930.85

Sewer Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
32216	LIVE VOICE	ANSWERING SERVICE	CK	56.60
32217	MID-AMERICAN ENERGY	ELECTRIC	CK	3955.02
32218	WELLMARK BCBS	WELLMARK PREMIUM	CK	1858.22
32221	ACCESS TECHNOLOGIES INC	Copier lease	CK	98.87
32223	AUTO VALUE	Supplies	CK	12.65
32224	BLACKBURN MFG. CO.	Marking flags & paint	CK	103.65
32228	Fox Strand	Engineering fees	CK	14173.40

32229	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	125.22
32230	HAWKINS, INC.	Chemicals	CK	624.00
32231	HILLCREST SALES LLC	AG lime	CK	945.00
32236	Verizon Wireless	Phone/Communication lines	CK	20.02
32237	IAWEA - REGION IV	Training	CK	20.00
32238	U.S. POST OFFICE	POSTAGE	CK	617.99
32239	Bomgaars Supply	Supplies	CK	40.54
32240	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	119.02
32241	Hamilton & Associates, P.C.	Accounting fees	CK	687.50
32242	HAWKINS, INC.	Chemicals	CK	416.00
32245	IOWA ONE CALL	Locating service	CK	70.90
32246	OPINION-TRIBUNE	Subscription	CK	49.99
32247	WILLIAM SARGENT	Uniform Reimbursement	CK	76.48
32248	USA BLUE BOOK	Chemicals	CK	84.80
32250	VISA	Office supplies	CK	109.63
32255	AUTO VALUE	SUPPLES	CK	117.54
32256	BATEMAN'S SERVICE INC	SKIDLOADER REPAIR	CK	1500.48
32257	BLACK HILLS ENERGY	NATURAL GAS	CK	43.77
32258	Bomgaars Supply	LIGHT BULBS-BOOSTER STATION	CK	26.76
32259	Century Link	WW LIFT STATION	CK	125.08
32261	COUNCIL BLUFFS WINSUPPLY CO.	SEWER FITTINGS	CK	95.94
32262	GLENWOOD FEED/IND. SUPPLY	SHIPPING-SAMPLES TO LAB	CK	28.61
32263	WESTERN IOWA NETWORK	INGRAHAM LIFT STATION PHONE	CK	379.57
32264	AUTO VALUE	SHOP SUPPLIES	CK	11.19
32265	Bomgaars Supply	SUPPLIES TRUCK 6	CK	15.99
32267	GLENWOOD FEED/IND. SUPPLY	SHIPPING SAMPLES TO LAB	CK	44.62
32268	JOHN PITZER SALES	SUPPLIES	CK	11.50
32270	MUNICIPAL SUPPLY, INC.	INVENTORY AND GASKET KIT	CK	17.50
32272	BP AMOCO	Fuel	CK	536.45
32273	MUNICIPAL SUPPLY, INC.	Digester parts	CK	67.71
32274	MICROBAC LABORATORIES INC	LAB ANALYSIS	CK	1256.50
32275	OPINION-TRIBUNE	PUBLICATIONS-SEPT. 2024	CK	205.33
32276	PROF. COMPUTER SOLUTIONS LLC	ADM HOSTING FEES	CK	346.50
32277	UTILITY EQUIPMENT COMPANY	MANHOLE HOOK	CK	29.28
32283	Aetna Behavioral Health, LLC	EAP PREMIUM	CK	4.38
32284	Century Link	Phone/Communication lines	CK	135.32
32285	BUILDING CRAFTS INC	Digester repair	CK	53859.92
8800695	DEPT OF THE TREASURY	FICA/MED	WT	679.52
8800696	TREASURER - STATE OF IOWA	State W/H	WT	235.99
8800697	IPERS	IPERS	WT	986.94
8800700	TREASURER - STATE OF IOWA	Sales Tax	WT	1594.06
8800701	TRIONFO SOLUTIONS, LLC	MetLife premium	WT	19.74
8800702	DEPT OF THE TREASURY	FICA/MED	WT	679.52
Sewer Fund Total				\$87,321.21

Receipts this month: \$308,789.62.

USDA business- GMU has a \$170,537.03 reimbursement to come from the Emergency Well grant.

Northwest Infrastructure expansion (Arbor Hills)-

Motion by Mayberry, seconded by Davis to approve payment # 6 in the amount of \$175,934.51 to Compass Utility for the Arbor Hills off-site Sewer.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling, Davis, Meggison

Nays: None Motion Carried

There were invoices in the amount of \$208,026.64 submitted to Jim Hughes for payment for the Arbor Hills project.

Future water/sewer development needs- Awaiting completion of the wastewater study.

EDA grant application- Engineer Zimmerer provided an update on the application process.

Financial planning for Sewer plant- Engineer Zimmerer is working with a firm that will provide a proposal to the board at the November 20th meeting.

Sharp St. Water main replacement-Project is 70% complete. This contractual substantial completion date is November 1, 2024.

Motion by Stouder, seconded by Mayberry to approve Payment # 1 in the amount of \$35,126.15 to Wright Sewer and Water for the Sharp St. watermain replacement project.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling, Davis, Meggison

Nays: None Motion Carried

Digester Repair project-

Motion by Stouder, seconded by Mayberry to approve payment # 11 to Building Crats inc. in the amount of \$53,859.92.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling, Davis, Meggison

Nays: None Motion Carried

There are a couple of punch list items remaining. Final closeout expected at the November 20,2024 meeting.

Employee updates- none

Superintendent/secretary updates-Executive Secretary Ensley provided and update on the FEMA project closeout.

A special board meeting was set for November 6, 2024, to discuss/approve the 2025 preliminary budget and insurance plan renewal.

City of Glenwood Mayor/representative- none

City of PJ – none

Motion by Mayberry seconded by Stouder to adjourn the meeting at 8:25 A.M.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling, Davis, Meggison

Nays: None Motion Carried

Doug Meggison, Chairman
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley- Executive Secretary