

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES

BOARD MEETING

September 18, 2024

CITY HALL

8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, September 18, 2024, at 8:00 am for a Board meeting. Acting Chairman Lonnie Mayberry called the meeting to order at 8:00 AM.

The following were present:

Board Members: Tina Stouder, Lonnie Mayberry, Vonnie Esterling

Absent Members: Doug Meggison, Dick Davis

Superintendent- Dave Malcom

Assistant Superintendent -Mike Darnold

Executive Secretary- Wendy Ensley

PJ Representative- Andy Young

Guests:

Jake Zimmerer- Eagle Engineering

Matt Wood's- GMU Attorney

Eric Willis-Assured Partners

Mike Sell-2nd Chance Farms

Motion by Stouder, seconded by Esterling to approve the agenda.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling

Nays: None Motion Carried

Motion by Esterling, seconded by Stouder to approve the August 21, 2024, meeting minutes.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling

Nays: None Motion Carried

Board member Mayberry reviewed claims this month and recommends approval, seconded by Esterling.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling

Nays: None Motion Carried

Water Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
32162	Neuvirth Construction Inc.	BOOSTER STATION	CK	49700.23
32147	AUTO VALUE	HOSE POWER WASHER	CK	156.83
32148	COUNCIL BLUFFS WINSUPPLY CO.	INVENTORY	CK	513.32
32149	FRED KONFRST TRASH SERVICE	TRASH SERVICE	CK	43.25
32150	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	18.51
32151	HAWKINS, INC.	CHEMICALS	CK	2255.50
32154	USA BLUE BOOK	LAB SUPPLIES	CK	408.21
32157	ERIKSEN CONSTRUCTION CO. INC.	EMERGENCY BACK-UP WELL	CK	33013.69
32158	CALDWELL TANKS INC.	ELEVATED TOWER	CK	14630.00
32159	Neuvirth Construction Inc.	BOOSTER STATION	CK	1295.00
32160	CALDWELL TANKS INC.	ELEVATED TOWER	CK	66736.46
32161	ERIKSEN CONSTRUCTION CO. INC.	EMERG. BACK UP WELL)	CK	48269.49
32165	ACCESS TECHNOLOGIES INC	COPIER LEASE	CK	95.00
32166	Bomgaars Supply	SHOP SUPPLIES	CK	74.61
32168	COUNCIL BLUFFS WINSUPPLY CO.	INVENTORY PARTS	CK	912.27
32172	MILLS COUNTY TREASURER	DRAINAGE TAX	CK	129.81

32173	SOUTHWEST IOWA LOCKS	LOCK REPAIR/KEYS	CK	224.50
32174	U.S. POST OFFICE	POSTAGE	CK	571.05
32175	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK	100.02
32176	VISA	PARTS/SUPPLIES	CK	78.74
32177	WESTERN IOWA NETWORK	PHONE	CK	338.86
32178	COLLECTION SERVICE CENTER	Child Support	CK	294.74
32181	PVS DX, INC	WTP CHEMICALS	CK	717.60
32182	CITY OF PACIFIC JUNCTION	Sewer Collection	CK	3815.13
32183	KERNS EXCAVATING COMPANY	REFUND - 199324	CK	133.00
32184	AUTO VALUE	HOSE FOR SEWER JET	CK	682.70
32186	Bomgaars Supply	SUPPLIES	CK	11.20
32187	CFI- Commercial Farm Industrial	TIRES-TRUCK #2	CK	362.00
32188	Council Bluffs Water Works	SPECIAL BACTERIA SAMPLES	CK	50.00
32189	COUNCIL BLUFFS WINSUPPLY CO.	WATER FILTERS	CK	105.02
32190	Dawson Designs	WEBSITE HOSTING DOMAIN BACKUP	CK	845.00
32191	IOWA ONE CALL	UNDERGROUND LOCATING SERVICE	CK	112.10
32192	MICROBAC LABORATORIES INC	LAB ANALYSIS	CK	1196.50
32193	MILLS COUNTY TREASURER	PROPERTY TAXES	CK	22.00
32194	MUNICIPAL SUPPLY, INC.	TAPPING BIT	CK	1286.44
32196	Neuvirth Construction Inc.	BOOSTER STATION	CK	49700.84
32200	COLLECTION SERVICE CENTER	Child Support	CK	147.37
32201	Bomgaars Supply	SUPPLIES-HOSE	CK	103.90
32202	BP AMOCO	FUEL	CK	633.44
32204	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	25.83
32206	MISSISSIPPI LIME COMPANY	BULK LIME	CK	9596.80
32207	OPINION-TRIBUNE	PUBLICATIONS	CK	147.48
32208	PROF. COMPUTER SOLUTIONS LLC	ADM SYSTEM HOSTING FEES	CK	353.50
32209	RUSS'S MARKET	CHLORINE	CK	35.71
32210	Uphoff Power and Equipment Inc	BELT MOWER	CK	120.00
32211	KADIE HOYT	REFUND - 257970	CK	163.36
32212	LENA IMGARTEN	REFUND - 260362	CK	163.36
32213	ISABELLE REED	REFUND - 261283	CK	160.56
32215	COUNCIL BLUFFS WINSUPPLY CO.	Inventory parts	CK	425.22
8800688	DEPT OF THE TREASURY	FICA/MED	WT	5779.26
8800689	TREASURER - STATE OF IOWA	State W/H	WT	2785.09
8800690	IPERS	IPERS	WT	11132.10
8800691	TRIONFO SOLUTIONS, LLC	MetLife premium	WT	529.63
8800692	TREASURER - STATE OF IOWA	Sales Tax	WT	873.41
8800693	TREASURER - STATE OF IOWA	WET tax	WT	6528.42
8800694	DEPT OF THE TREASURY	FICA/MED	WT	5983.98

Water Fund Total

\$324,588.64

\$324,588.64

Sewer Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
32149	FRED KONFRST TRASH SERVICE	TRASH SERVICE	CK	160.00
32150	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	73.33
32151	HAWKINS, INC.	CHEMICALS	CK	416.00
32152	IDNR-NPDES	NPDES & OPERATION	CK	1275.00
32153	MICROBAC LABORATORIES INC	Lab ANALYSIS	CK	2465.00
32154	USA BLUE BOOK	LAB SUPPLIES	CK	62.52
32155	BUILDING CRAFTS INC	DIGESTER PROJECT	CK	210034.11
32165	ACCESS TECHNOLOGIES INC	CAPITAL LEASE	CK	95.00
32167	Century Link	PHONE	CK	125.08
32168	COUNCIL BLUFFS WINSUPPLY CO.	INVENTORY PARTS	CK	164.34

32169	FRED KONFRST TRASH SERVICE	DUMPSTER & DISPOSAL FEE	CK	307.70
32170	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	28.51
32171	KONFRST CONSTRUCTION	SEWER CLEANOUT INSTALLATION	CK	1750.00
32172	MILLS COUNTY TREASURER	DRAINAGE TAX	CK	126.95
32173	SOUTHWEST IOWA LOCKS	LOCK REPAIR/KEYS	CK	152.50
32174	U.S. POST OFFICE	POSTAGE	CK	571.05
32175	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK	20.01
32176	VISA	PARTS/SUPPLIES	CK	190.43
32177	WESTERN IOWA NETWORK	INTERNET AND PHONE	CK	379.32
32179	Bomgaars Supply	SUPPLIES	CK	21.39
32180	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	28.66
32185	BLACK HILLS ENERGY	NATURAL GAS	CK	46.71
32186	Bomgaars Supply	SUPPLIES	CK	12.99
32187	CFI- Commercial Farm Industrial	TIRES-TRUCK #2	CK	362.00
32189	COUNCIL BLUFFS WINSUPPLY CO.	INVENTORY PARTS	CK	23.44
32190	Dawson Designs	WEBSITE HOSTING DOMAIN BACKUP	CK	845.00
32191	IOWA ONE CALL	UNDERGROUND LOCATING SERVICE	CK	112.10
32192	MICROBAC LABORATORIES INC	LAB ANALYSIS	CK	1734.50
32194	MUNICIPAL SUPPLY	TAPPING SADDLE	CK	458.50
32201	Bomgaars Supply	SUPPLIES-PIPE FITTING	CK	210.51
32202	BP AMOCO	FUEL	CK	694.64
32203	Century Link	PHONE	CK	125.08
32204	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	85.98
32205	MIDWEST LABORATORIES INC.	LAB ANALYSIS	CK	1083.25
32208	PROF. COMPUTER SOLUTIONS LLC	HOSTING FEES-	CK	353.50
32210	Uphoff Power and Equipment Inc	MOWER BELT	CK	139.99
32214	BUILDING CRAFTS INC	Digester repair	CK	166978.42
8800688	DEPT OF THE TREASURY	FICA/MED	WT	798.20
8800689	TREASURER - STATE OF IOWA	State W/H	WT	359.43
8800690	IPERS	IPERS	WT	1471.43
8800691	TRIONFO SOLUTIONS, LLC	MetLife premium	WT	19.74
8800692	TREASURER - STATE OF IOWA	Sales Tax	WT	1928.69
8800694	DEPT OF THE TREASURY	FICA/MED	WT	874.88
Sewer Fund Total				\$397,165.88

Receipts this month: \$266,864.98.

This being the time, date and place as advertised for accepting cash rent sealed bids for the 2025 and 2026 crop years for Glenwood Municipal Utilities.

Bids for cash rent of farm ground for the 2025/2026 crop years were opened/read by Assistant Superintendent Mike Darnold. Motion by Esterling, seconded by Stouder to award the farm contract to Miller Brother Farms LLC at a rate of \$305.00 per acres for the 2025 and 2026 crop years.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling

Nays: None

Motion Carried

Eric Willis from Assured Partners was present to provide information and discuss with the board regarding partnering with Assured Partners to administer GMU's insurance plans.

Northwest Infrastructure expansion (Arbor Hills)- 4-6 weeks construction remaining.

Motion by Stouder, seconded by Esterling to approve payment # 5 in the amount of \$176,474.43 to Compass Utility for the Arbor Hills off-site Sewer.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling

Nays: None Motion Carried

There were invoices in the amount of \$210,230.81 submitted to Jim Hughes for payment for the Arbor Hills project.

Future water/sewer development needs- The water study is complete. Awaiting completion of the wastewater study.

EDA grant application- Engineer Zimmerer provided an update on the application process.

Cattlemen's- Board member Mayberry provided an update on Cattlemen's future plans for water and sewer.

Financial planning for Sewer plant- Board authorized Engineer Zimmerer to continue researching firms to plan/design a Sewer plant.

Digester Repair project- nearing completion.

Motion by Esterling, seconded by Stouder to approve payment # 10 to Building Crats inc. in the amount of \$166,978.42.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling

Nays: None Motion Carried

Motion by Esterling, seconded by Stouder to approve Resolutions 719-24 and 720-24 liens on properties.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling

Nays: None Motion Carried

Employee updates- Bill Sargent was not present to discuss vacation.

Superintendent/secretary updates- none

City of Glenwood Mayor/representative- none

City of PJ – none

Motion by Stouder seconded by Esterling to adjourn the meeting at 9:04 A.M.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Esterling

Nays: None Motion Carried

Lonnie Mayberry, Acting Chairman
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley- Executive Secretary